

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room
February 27, 2012
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF FEBRUARY 13, 2012

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Ms. Lori Limpar**

B. *Student Trips*

The Administration recommends approval of the following school trip:

***Southern Lehigh High School Speech and Debate Team* to attend a state championship at Susquehanna University, Selinsgrove, PA on March 23, 2012 and March 24, 2012. (V, B)**

C. *Sapphire Assessment Tracker Implementation and Training Proposal*

The Administration recommends approval of the 3-year *Sapphire Assessment Tracker Implementation and Training Proposal* for school years 2012-2013, 2013-2014, and 2014-2015. (V, C)

D. *Boys' Volleyball Club Team Proposal*

The proposal for creation of a Boys' Volleyball Club Team at Southern Lehigh High School is attached for Board consideration. (V, D) (Policy #123.2)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of February 27, 2012. (VI, A)**

B. *Approval of 2012-2013 Budgets for Lehigh Career & Technical Institute*

The Administration recommends approval of the proposed Operating, Capital, Debt Service, and Academic Center Budgets for Lehigh Career & Technical Institute for 2012-2013.

C. *Audit Report for School District for 2010-2011*

The Administration recommends approval of the audit report for fiscal year 2010-2011 as prepared by the firm of France, Anderson, Basile, and Company, P.C. (VI, C)

D. *Concord Public Finance Presentation*

Chris Gibbons of Concord Public Finance will be present to discuss the possibility of refinancing an existing bond in the near future.

VII. SUPPORT SERVICES

A. *Novation Agreement for Lower Milford Elementary School*

The Administration recommends approval of a Novation Agreement relating to the service provider for operation and maintenance of the Lower Milford waste water treatment facility. Applied Water Management, Inc., holder of the original contract dated July 2, 2007, sold its assets to M&B Environmental, Inc., December 31, 2011. M&B Environmental, Inc., 744 Harleysville Pike, Harleysville, PA 19438 will fulfill the terms of the original agreement. (VII, A)

B. *Student Transportation Proposal*

The Administration recommends award of the student transportation contract for a five-year period commencing July 1, 2012 and ending June 30, 2017 to Brandywine Transportation, Inc., 595 State Street, Mertztown, PA 19539. Award is recommended based on the attached proposal with a daily per bus cost, field and sport trips at hourly rates, the fleet to remain 3 years or newer and routing and customer services being performed as part of the contract. (VII, B)

VIII. PERSONNEL

A. *Certificated Staff*

B. *Noncertificated Staff*

1. *Appointment*

*The Administration recommends accepting the resignation of the following staff:

Beverly Piszal, 3 hour Instructional Assistant, Liberty Bell Elementary School, effective March 2, 2012.

Katherine Burke, 6 hour Instructional Assistant, Hopewell Elementary School, effective February 27, 2012.

2. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2011-2012 school year:

Katherine Burke, Substitute Instructional Assistant, at an hourly rate of \$15.31

3. *Coordinator of Network and Information Services Appointment*

The Administration recommends approval of Erik Malmberg to the newly created position of Coordinator of Network and Information Services, which will be part of the Independent School Employees Group, at an annual salary of \$90,000.00 effective July 1, 2012, pending receipt of required documentation.

C. *Extra-Compensatory Positions*

1. *Volunteer Coaching Appointment*

*The Administration recommends the approval of the following volunteer coaches for the 2011-2012 school year: (VIII, C-1)

- Samantha Lavin Girls' Lacrosse
- Brian McLaughlin Track and Field
- Nelda Rivera Quinn Middle School Spring Track

2. *Coaching Appointment*

*The Administration recommends approval of the following coach for the 2011-2012 school year: (VIII, C-2)

Meghan McGinty Assistant Girls' Lacrosse \$1,681.50**

** *This represents 50% of the stipend to be shared with a coach to be named.*

3. *Chaperone Appointment*

*The Administration recommends the approval of Louis Skrapits, Math Teacher, Southern Lehigh High School, to chaperone Southern Lehigh High School students at Muhlenberg College's 34th Annual High School Mathematics Contest on Saturday, February 25, 2012, at the rate of \$38.82 per hour, not to exceed six hours.

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... .. Mrs. Christman
- C. Strategic Plan Report.....Mrs. Lewis

X. OLD BUSINESS

XI. NEW BUSINESS

A. Settlement of Lehigh County Case No. 2011-2812

The Administration recommends approval of the Release and Settlement Agreement, as discussed in the Executive Session prior to the meeting, in connection with Lehigh County Court Civil Action No. 2011-2812, and authorization for the President of the Board to execute the Agreement on behalf of the School District.

B. Tax Assessment Appeal

The Administration recommends approval of the settlement of the Tax Assessment Appeal filed by Joey M & Mary K. Selman with respect to their residence at 2696 Flint Hill Road in Upper Saucon Township.

C. First Reading of Revised Policy

The Administration recommends a first reading of the following revised policy: (XI, C)
#916 Community: *School Volunteers*

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

C. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT